November 2011

TRAINING
All Training Classes are in:
Gatch Hall (CL) Room 154

Radiation Safety Course
8:30 am – 10:30 am, Mon – Fri

Radiation Safety Orientation
Tue, November 8th – 9:30 am – 11:00 am
Mon, December 12th – 1:30 pm – 3:00 pm
Fri, January 13th – 1:30 pm – 3:00 pm
Thur, February 9th – 1:30 pm – 3:00 pm

RADIATION SAFETY STAFF
Radiation Safety Officer
Mack Richard, MS, CHP

Assistant Radiation Safety Officers
Kathi Haldeman, BS
Jeff Mason, BS
Carra Roberts, BS

Health Physicist
Tim Kley, BS

Waste Technician
Mike Johnson

Purchasing Coordinator
Judy Savage

Departmental Secretary
Debbie Phillips

Radiation Safety Office
Gatch Hall (CL) 159
Office: 274-4797
Emergency After Hours Page: 312 - 1519
Fax: 274-2332
Email: radsafe@iupui.edu

Office Hours
M-F 8:00 am – 12:00 pm, 1:00 pm – 5:00 pm

Radiation Safety Website
http://radsafe.iusm.iu.edu

This newsletter is issued quarterly in February, May, August, and November.

Holiday Schedule
The RSO will be closed for the following holidays:

Thanksgiving
Thursday, November 24th
Friday, November 25th

Christmas
Monday, December 26th

New Years
Monday, January 2nd

MLK Day
Monday, January 16th

Please keep this in mind when placing orders and scheduling waste pick-ups.

Cut-Off Times
As a reminder, all radioactive materials must be ordered through our office. The cut-off time for ordering is 3:00 pm. Any order placed after 3:00 pm may not be ordered that day.

In addition, the cut-off time for scheduling a waste pick-up is 3:00 pm the day before the pick-up.

Winter Delays
With winter coming, problems may arise with receiving packages on time due to inclement weather. Problems not only arise locally but also in the originating city. Keep this in mind when planning experiments and placing orders.

Who Ya Gonna Call??!!
By Mack Richard

As many of you know, the radiation safety program at Methodist Hospital was consolidated into the IUPUI/IUMC Radiation Safety Program earlier this year. The idea was to introduce consistency into the radiation safety program at the primary locations that focus on both clinical and research use of radiation and radioactive materials – mainly the hospitals, clinics, and research facilities on the IUPUI and Methodist campuses. The intent was also to reduce the duplication of effort and confusion associated with two radiation safety programs operating independently with the same clients working in both locations.

Along with the consolidation comes increased responsibility for the Radiation Safety Office. An additional staff member was hired to help offset the increased workload associated with the addition of Methodist Hospital and a few outlying areas under the program. In addition, the Radiation Safety Office has gone through a minor restructuring whereby various professional staff members now “manage” various segments of the program. These staff members now serve as the primary contacts for questions and assistance for their assigned program segments. The staff members managing the program segments are as follows:

Department Director, Radiology, Human Research – Mack Richard, RSO
  • Email – mrichar@iupui.edu

Nuclear Medicine, PET, 39Y Microsphere Therapy – Jeff Mason, Asst.RSO
  • Email – jmason@iupui.edu

Radiation Oncology, Increased Controls/Source Security – Kathi Haldeman, Asst.RSO
  • Email – khaledma@iupui.edu
Research Uses (Non-Human) of Radiation/Radioactive Materials – Carra Roberts, Asst. RSO
- Email – roberts4@iupui.edu

Personnel Monitoring, Radioactive Waste Program – Tim Kleyn, HP
- Email – tdkleyn@iupui.edu

Radionuclide Purchasing, RS Office Business – Judy Savage
- Email – jsavage@iupui.edu

Clerical Support – Debbie Phillips
- Email – dphillip@iupui.edu

For those of you on the IUPUI campus, all of these names except Tim Kleyn (he’s the new kid on the block) should be familiar. They have all been here for quite some time and are very knowledgeable in all of the program segments. While the various staff members serve as the individuals to call for advice or assistance in their assigned program segments, all staff members can usually assist with different questions should the staff member managing a particular program segment not be available. As the Director of the office and the Radiation Safety Officer, I have oversight responsibilities for the entire program and continue to be involved in all segments of the radiation safety program.

Finally, to contact any of the Radiation Safety Staff call 274-4797. If the individual you are looking for is not immediately available and you need immediate assistance and/or don’t want to leave a voice message, Debbie Phillips is the one individual to talk to – she will direct your call or question to an appropriate staff member. As with many departments, Debbie as the Departmental Secretary is the glue that holds us all together.

Training

All new radioactive material users, including temporary personnel (e.g., summer students, interns, etc.), and individuals previously approved who have left the university or have not been listed on a permit for a period of two years or more, are required to attend the Radiation Safety Orientation. A completed Radiation Safety A-3 form, Authorization to Use Radioactive Materials, should be submitted to the RSO prior to the initial use of radioactive materials. This form can be obtained from our office or from our website. After receiving this form, our office will send an email notification to register for the next orientation. Please make sure to register on-line to confirm adequate classroom space for all attendees. In addition to attending the orientation, all new radioactive users with inadequate training/experience with radionuclides must attend the Radiation Safety Course. Temporary employees (i.e., individuals working in a lab for less than 6 months) are required to complete the orientation but not the course. These individuals must be supervised during their work with radioactivity.